

# Fulmodeston with Barney Parish Council

Locum Parish Clerk and RFO  
89 The Street, Barney, NR21 0AD  
Tel: 01328 822583; email: clerk@fulmodestonwithbarney-pc.gov.uk

29<sup>th</sup> April 2026

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Fulmodeston with Barney Parish Council on Tuesday 12<sup>th</sup> May at 7pm at The Old School Hall, Hindolveston Road, Fulmodeston, NR21 0NX.

*Clr Rob Harris*, Locum Clerk and RFO

## Members of the public are welcome to attend

### Agenda

1. Election of Chairman – Sign Declaration of Office
2. Election of Vice Chairman – Sign Declaration of Office
3. To welcome those present to the meeting
4. To consider apologies and reasons for absence
5. To co-opt a new Member onto the Council
6. To receive declarations of interest in items on the agenda and consider any requests for dispensations
7. To consider excluding the public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the items to be discussed (Personnel matters)
8. To Approve the appointment of a permanent Clerk and RFO with effect from 1<sup>st</sup> September 2026 and to sign the contract
9. To Approve the appointment, terms and conditions of a locum Clerk from May until 31<sup>st</sup> August 2026
10. To reopen the meeting to members of the Public
11. To approve minutes of the meeting held on 10<sup>th</sup> February
12. Matters Arising
13. To review the minutes of the Annual Parish Meeting
14. Open Forum for Public Participation
  - i. Receive reports from NNDC Cllr Hankins and the NCC Cllr
  - ii. Opportunity for members of the Public to ask questions or raise concerns.
15. To receive the Clerk's report
16. Finance and Governance Matters
  - i. Agree the Internal Audit undertaken for y/e 31<sup>st</sup> March 2026
  - ii. Agree the signing of the Exemption Certificate for 2025/26
  - iii. Agree the Governance Statement for 2025/26 (AGAR Form 2)
  - iv. Agree the Accounting Statement for 2025/26 (AGAR Form 2)
  - v. To note the dates of the Notice of Public Rights [Mon 15 June – Fri 24 July]
  - vi. To appoint an Internal Control Councillor
  - vii. To consider and Approve an update to the Budget
  - viii. Approve the Cashbook and Payments list
  - ix. Approve the annual Insurance for 2026 - 27
  - x. To consider and Approve the purchase of a laptop & associated software and a mobile phone for the Clerk
  - xi. To consider and Approve Full Council Training for the Council once the new Clerk is in post.
17. To receive an update from the working party on Rental Land
18. To receive an update on the Defibrillators
19. To receive an update from the PFA on the Community Hub
20. To consider and Approve any action on the future of the Newsletter
21. To receive an update of Highways Matters and Approve any action
  - i. To receive an update on the SAM2 machines in Barney and Fulmodeston and to Approve the costs of repair to the Barney SAM2 machine
  - ii. To receive an update on the Tyre Baling Yard
22. To receive an update on Planning matters
  - i. To receive an update on current planning matters
  - ii. To consider planning applications received since the close of the agenda

# Fulmodeston with Barney Parish Council

Locum Parish Clerk and RFO

89 The Street, Barney, NR21 0AD

Tel: 01328 822583; email: [clerk@fulmodestonwithbarney-pc.gov.uk](mailto:clerk@fulmodestonwithbarney-pc.gov.uk)

- iii. To consider any action on issues reported by residents
- 23. To note any correspondence
- 24. Any Other Business/ Items for future agenda (for information only): Rights of Way survey, Highways repairs
- 25. To note the dates for forthcoming meetings: Tuesdays: 14<sup>th</sup> July, 13<sup>th</sup> October, 8<sup>th</sup> December
- 26. To close the meeting

Attachments: Minutes (February meeting), Minutes – Annual Parish Meeting, AGAR Form 2, Internal Audit Report, Accounts 2025-26, Revised Budget, Cashbook, Payment List, Quote for equipment for the new clerk